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**NATIONAL HONOR SOCIETY
HAWAI'I TECHNOLOGY ACADEMY CHAPTER BYLAWS
(As of May 2023)**

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ARTICLE I: NAME

The name of this chapter shall be the Hawai'i Technology Academy Chapter of the National Honor Society.

ARTICLE II: PURPOSE

The purpose of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character in students of Hawai'i Technology Academy.

ARTICLE III: POWERS

Section 1—This chapter operates under the direction of and in full compliance with the NHS National Constitution.

Section 2—The chapter advisor is given the authority to supervise the administration of chapter activities, as delegated by the school principal.

Section 3—Final authority on all activities and decisions of the chapter resides with the school principal.

Section 4 — These bylaws are designed to amplify provisions of the national constitution in all activities it undertakes.

Section 5 — Nondiscrimination. Our chapter of NHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the selection, discipline, and dismissal of members.

ARTICLE IV: MEMBERSHIP

Section 1—Membership in this chapter shall be known as active and graduate. Active members become graduate members at graduation. Graduate members have no voice or vote in chapter affairs.

Section 2—Membership in this chapter is an honor bestowed upon deserving students by the faculty, and shall be based on the criteria of scholarship, service, leadership, and character.

Section 3—Eligibility

- a. Candidates eligible for election to this chapter must be members of the sophomore or junior class.
- b. To be eligible for selection to membership in this chapter, the candidate must have been in attendance for a period of one semester at Hawai'i Technology Academy.
- c. Candidates eligible for selection to the chapter shall have a minimum cumulative GPA of 3.2. This scholastic level of achievement shall remain fixed, and shall be the required minimum level of scholastic achievement for admission to candidacy.
- d. All students who can rise in scholarship to, or above, the standard while also meeting the grade level and attendance requirements will be invited to apply for membership. Selection will then be based on their service, leadership, and character.

ARTICLE V: SELECTION OF MEMBERS

Section 1—The selection of members to this chapter shall be by a majority vote of the Faculty Council consisting of five faculty members appointed by the principal. The chapter advisor shall be the sixth, nonvoting, ex officio member of the Faculty Council.

Section 2—Prior to selection, the following shall occur:

- a. Students' academic records shall be reviewed to determine scholastic eligibility.
- b. Students who are eligible scholastically ("candidates") shall be notified and asked to complete and submit the student application for further consideration for selection.
- c. The faculty shall be requested to evaluate candidates determined to be scholastically eligible.
- d. The Faculty Council shall review the student application and other pertinent information in order to determine membership. Student application includes:
 - i. Information on community service, leadership, accomplishments, and work experience.
 - ii. An essay
 - iii. Faculty member recommendation
 - iv. Peer or community member recommendation

Section 3—The selection of new members shall be held yearly during the second semester of the school year.

Section 4—Candidates become members when inducted at a special ceremony.

Section 5—Once selected and inducted, all members are expected to maintain the standards by which they were selected and maintain all obligations of membership.

Section 6—An active member of the National Honor Society who transfers from this school will be given a letter indicating the status of his or her membership and signed by the principal or chapter advisor.

Section 7—An active member of the National Honor Society who transfers to this school will be automatically accepted for membership into this chapter upon the receipt of an official letter from their previous NHS chapter.

ARTICLE VI: DISCIPLINE AND DISMISSAL

Section 1—Any member who falls below the standards of scholarship, leadership, character, or service may be considered for dismissal from the Hawaii Technology Academy chapter of the National Honor Society. A member of the National Honor Society is expected to maintain his or her academic standing and take an active role in service and leadership to his or her school and community.

Section 2—If a member's cumulative GPA falls below the standard in effect when he or she was selected (minimum cumulative GPA 3.2), he or she will be given a written warning and a time period for improvement. If the cumulative GPA remains below standard at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council, which may include dismissal from the chapter.

Section 3—If a member fails to perform any of the published obligations of membership, he or she will be given a written warning and a time period for improvement. If the obligation remains unmet at the end of the warning period, the student will be subject to further disciplinary action by the Faculty Council, which may include dismissal from the chapter.

Section 4—Violation of the law or school regulations can result in dismissal of a member. These violations include, but are not limited to any Academic Integrity violation and/or DWI; stealing; destruction of property; cheating; truancy; or possession, selling, or being under the influence of drugs or alcohol at school or school-related activities.

Section 5—Members in violation of the student handbook policies (such as use of profanity, insubordination, unexcused absence, excessive tardiness, etc.) will receive written warning notification. A conference may be requested by involved parties. If the violations continue, the member may be considered for dismissal.

Section 6—In all cases of pending dismissal:

- a. The member will receive written notification indicating the reason for possible dismissal from the advisor Faculty Council. The member and advisor will discuss the written notification in a conference. Situations that involve flagrant violations of school rules or the law can warrant disciplinary action without a written warning although a hearing must still be held.
- b. The member will be given the opportunity to respond to the charge against him or her at a hearing before at least two members of the Faculty Council prior to the vote on dismissal. These members

of the Faculty Council will then decide on whether to dismiss.

- c. The results of the Faculty Council decision will be reviewed by the principal and then expressed in a letter sent to the student, parents, and principal. Dismissed members must surrender any membership emblems to the advisor.
- d. The Faculty Council's decision may be appealed to the principal.
- e. When a student is dismissed or resigns, he or she is no longer a member and may not be reconsidered for membership in the National Honor Society.

Section 7—In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate.

ARTICLE VII: OFFICERS

Section 1—The officers of the chapter shall be President, Vice President, Secretary, Sergeant of Arms, historian, and 808Volunteers Manager.

Section 2—Student officers shall be elected at a meeting near the end of each school year. All returning active members are eligible to run for a position as an officer. All active members of the chapter are eligible to vote.

Section 3—A simple majority vote using ranked choice shall be necessary to elect any officer of this chapter.

Section 4—The following duties should reflect the responsibilities developed for officers in the local chapter:

- a. It shall be the duty of the President to preside at the meetings for this chapter. In addition: call for votes in meetings, lead the group in decision-making and discussion and motivate group participation, act as spokesperson for the group if needed or appropriate.
- b. The Vice President shall preside in the absence of the president. In addition, take attendance at meetings, help the president in his / her duties as requested and work with the historian to curate public relations materials.
- c. The secretary shall keep the minutes of meetings and be responsible for all official chapter correspondence. In addition: maintain open records for the group in Google Drive.
- d. The sergeant of arms shall keep the record of chapter service hours, as well as expenses, dues, and all other financial transactions of the chapter if necessary.
- e. The historian shall be responsible for the public relations materials of the chapter (fliers, blog posts, social media content creation and postings, news articles etc.), taking pictures at events, posting things to community pages and assisting the Secretary in maintaining open records for the group in Google Drive if necessary.
- f. The 808Volunteers Manager shall maintain the 808Volunteers website. This includes updating the website with relevant content, ensuring the content is accurate, maintaining an attractive and intuitive design, and ensuring the website is easy to navigate. Recruiting of members and non-members to help is permitted and encouraged.

ARTICLE VIII: EXECUTIVE COMMITTEE

Section 1—The executive committee shall consist of the faculty advisor and the chapter officers.

Section 2—The executive committee shall have general charge of the meetings and the business of the chapter, but any action by the executive committee is subject to the review of the chapter members.

ARTICLE IX: MEETINGS

Section 1—Meetings of this chapter shall be every other week and are mandatory for all members.

Section 2—All chapter members are expected to attend all regularly scheduled chapter meetings.

ARTICLE X: ACTIVITIES

Section 1—The chapter shall determine one theme that one or more mandatory chapter service projects (CSPs) across the islands for each year shall follow. The theme shall be determined at the end of the previous school year after officer elections. Students can either participate in the primary Oahu-based chapter service project or in the chapter project on another campus.

Section 2—All members shall regularly participate in community service for at least two hours a month. They shall keep proper documentation on Unrurl and in their NHS Google folder.

Section 3—Each member shall have the additional responsibility of choosing and participating in a mandatory Individual Service Project (ISP) that reflects his or her particular talents and interests and as approved by the chapter advisor. This is in addition to the chapter project[s] to which all members contribute. All members shall submit proper documentation of participation in their individual service project in their NHS Google folder. For more information on ISPs, go [here](#).

Section 4—The chapter shall publicize its projects in a positive manner. The chapter advisor may request members to participate in regular publication of member activities and accomplishments to share with the school online community in various publications.

ARTICLE XI: EMBLEM

Section 1—Each member of this chapter who is in good standing with regard to the membership standards and member obligations shall have the privilege of wearing the emblem adopted by the National Honor Society.

Section 2—Any member who withdraws, resigns, or is dismissed from the chapter shall return the emblem to the chapter. [Note: If the members purchased such emblems, the chapter is obligated to reimburse the student for said expense.]

Section 3—Chapter members who are seniors in good standing shall be granted the privilege of wearing the honor cords or other insignia adopted at the local level at graduation.

ARTICLE XII: DUES

Section 1—Annual dues (\$20) and dues payment deadline for this chapter shall be determined annually. Members are responsible for paying all dues promptly to remain in good standing.

ARTICLE XIII: AMENDMENTS

Section 1—These bylaws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to members at least one week prior to the vote. The exceptions are Articles III and IV (selection and discipline), which are developed by the Faculty Council with the approval of the principal.

Section 2—Bylaws and amendments must be consistent with the constitution of the National Honor Society.

Section 3 - Amendments and Clarifications Made

- Amendments: